

## Gurgaon Toastmasters Club Meeting #474 Agenda

**Theme: Yoga - A secret to retain beauty of body and mind**

Events	Role	Name	Allotted Time (mins)	Start Time	End Time	Contact No	Email ID
Meeting Opening and pledge of Toastmasters Club Mission	Sergeant at arms	Jyoti Yadav	2	10:30 AM	10:32 AM		jyotiyadav2412@gmail.com
Welcome / Intro of Guests / Intro of Toastmaster	Presiding Officer	Sourabh Dev, CC, CL	5	10:32 AM	10:37 AM	097112 37840	sourabh.workaholic@gmail.com
Presentation of Theme and Introduction of General Evaluator	Toastmaster of the day (TMOD)	Rohinee Singh	5	10:37 AM	10:42 AM	083768 74272	rohinee.singh@gmail.com
Introduction of Supplementary Role Players & Joke Master	General Evaluator (GE)	Saumya Srivastava	5	10:42 AM	10:47 AM		livetothefullest.net@gmail.com
<b>Section 1 - Prepared Speech Section</b>							
Introduction of first speaker	TMOD	Rohinee Singh	1	10:47 AM	10:48 AM	083768 74272	rohinee.singh@gmail.com
Pathways Level# 1 Project#2	Speaker 1	Anisha Garg	6.5	10:48 AM	10:54 AM	070427 82427	anisha.garg2609@gmail.com
Request Audience to write feedback for Speaker	TMOD	Rohinee Singh	0.5	10:54 AM	10:54 AM	083768 74272	rohinee.singh@gmail.com
Introduction of second speaker	TMOD	Rohinee Singh	1	10:54 AM	10:55 AM	083768 74272	rohinee.singh@gmail.com
Pathways Level# 1 Project#2	Speaker 2	Prashant Gupta	7.5	10:55 AM	11:02 AM	076074 51500	pgprashantgpt@gmail.com
Request Audience to write feedback for Speaker	TMOD	Rohinee Singh	0.5	11:02 AM	11:02 AM	083768 74272	rohinee.singh@gmail.com
Introduction of third speaker	TMOD	Rohinee Singh	1	11:02 AM	11:03 AM	083768 74272	rohinee.singh@gmail.com
Pathways Level# 1 Project#2	Speaker 3	Ankit Aggarwal	7.5	11:03 AM	11:10 AM		ank.agg93@gmail.com
Request Audience to write feedback for Speaker	TMOD	Rohinee Singh	0.5	11:10 AM	11:10 AM	083768 74272	rohinee.singh@gmail.com
Introduction of fourth speaker	TMOD	Rohinee Singh	1	11:10 AM	11:11 AM	083768 74272	rohinee.singh@gmail.com
Pathways Level# 1 Project# 2	Speaker 4	Pooja Shetty	7.5	11:11 AM	11:18 AM		
Request Audience to write feedback for Speaker	TMOD	Rohinee Singh	0.5	11:18 AM	11:18 AM	083768 74272	rohinee.singh@gmail.com
Introduction of fourth speaker	TMOD	Rohinee Singh	1	11:18 AM	11:19 AM	083768 74272	rohinee.singh@gmail.com
Pathways Level# 1 Project# 2	Speaker 5	Neha Sharma	7.5	11:19 AM	11:26 AM	096505 00864	sha.neha71@gmail.com
Request Audience to write feedback for Speaker	TMOD	Rohinee Singh	0.5	11:26 AM	11:26 AM	083768 74272	rohinee.singh@gmail.com
Closing Remarks	TMOD	Rohinee Singh	5	11:26 AM	11:31 AM	083768 74272	rohinee.singh@gmail.com
Introduction of Table Topics Master (TTM)	TMOD	Rohinee Singh	1	11:31 AM	11:32 AM	083768 74272	rohinee.singh@gmail.com
<b>Section 2 - Table Topics Section</b>							
Conduct of Table Topics Section	TTM	Awadhesh Kumar Yadav	18	11:32 AM	11:50 AM	088600 83187	awadyadav0304@gmail.com
<b>Break - 10 mins</b>							
<b>Section 3 - Evaluation Section</b>							
Introduction of Evaluation Section	GE	Saumya Srivastava	1	12:00 PM	12:01 PM		livetothefullest.net@gmail.com
Project Evaluation	Evaluator 1	Ishita Verma	3.5	12:01 PM	12:04 PM	083369 70863	ishv.1990@gmail.com
Project Evaluation	Evaluator 2	Punit Aggarwal	3.5	12:04 PM	12:07 PM		007punit@gmail.com
Project Evaluation	Evaluator 3	Nachiketa Goyal, ACS, ALS	3.5	12:07 PM	12:10 PM	099114 42269	nachiketagoyal@hotmail.com
Project Evaluation	Evaluator 4	Sourabh Dev, CC, CL	3.5	12:10 PM	12:13 PM	097112 37840	sourabh.workaholic@gmail.com
Project Evaluation	Evaluator 5	Sandeep Kalra	3.5	12:13 PM	12:16 PM	8383980412	
Timer's Report	Timer	Nikhil Jayanth	2	12:16 PM	12:18 PM	077954 10910	nikhiljayanth2@gmail.com
Ah Counter's Report	Ah Counter	Parul Bhalotia	2	12:18 PM	12:20 PM		parul.bhalotia@gmail.com
Grammarian's Report	Grammarian	Dilpreet Singh	2	12:20 PM	12:22 PM		dilpreet.cac@gmail.com
Parliamentarian's Report	Parliamentarian	Rajesh Kumar	2	12:22 PM	12:24 PM		rajesh89@live.com
GE's evaluation of overall meeting	GE	Saumya Srivastava	5	12:24 PM	12:29 PM		livetothefullest.net@gmail.com
Casting of Votes - Online	Volunteer	Jyoti Yadav	5	12:29 PM	12:34 PM		jyotiyadav2412@gmail.com
<b>Closing Remarks</b>							
Feedback from Guests + pending roles for next meeting	Presiding Officer	Sourabh Dev, CC, CL	7	12:34 PM	12:41 PM	097112 37840	sourabh.workaholic@gmail.com
Appreciation Awards & Announcements	Presiding Officer	Sourabh Dev, CC, CL	7	12:41 PM	12:48 PM	097112 37840	sourabh.workaholic@gmail.com
<b>We learn together!</b>							